

# Advanced Diploma in HR Management Program - Partnership with SHRM

## COURSE OUTLINE

<b>Module 1</b>	<b>Talent Acquisition</b>	1. Talent & Organizational Connection 2. Employment Branding 3. Recruiting 4. Sourcing & Targeting 5. Interviewing 6. Evaluation & Selection 7. Onboarding
<b>Faculty</b>	<b>Mr. CP Tham</b>	
<b>Date</b>	<b>16 - 17 October 2020</b>	
<b>Module 2</b>	<b>Talent Development</b>	1. Talent Development Strategic Connection 2. Assessing Organizational Needs 3. Learning Methodologies 4. Career Development 5. Succession Planning 6. Leadership Development
<b>Faculty</b>	<b>CP Tham, SHRM</b>	
<b>Date</b>	<b>30 - 31 October 2020</b>	
<b>Module 3</b>	<b>Employee Engagement</b>	1. Understanding Your Organization 2. Employee Engagement
<b>Faculty</b>	<b>Mr. CP Tham</b>	
<b>Date</b>	<b>13 - 14 November 2020</b>	
<b>Module 4</b>	<b>Employee Total Rewards</b>	1. Introduction to Total Rewards 2. Legal Concepts that Impact Compensation 3. Designing a New Compensation Structure 4. Implementing, Administering, and Maintaining a Compensation System
<b>Faculty</b>	<b>Mr. CP Tham</b>	
<b>Date</b>	<b>27 - 28 November 2020</b>	

### WHO SHOULD ATTEND

Existing operational HR professionals who are planning to move up to strategic HR BP role. This module is also relevant to those who intends to enter the HR profession from different fields / sectors. Also useful for those who intends to brush up skills with latest trends in talent acquisition in the new normal.

## COURSE OUTLINE

<b>Module 5</b>	<b>Strategic HR Analytics</b>	1. Introduction to Human Capital Analytics 2. What to Measure and How to Collect Data 3. Analysing Data and Interpreting Results 4. Communicating and Presenting Findings 5. Human Capital Maturity
<b>Faculty</b>	<b>CP Tham</b>	
<b>Date</b>	<b>8 - 9 January 2021</b>	
<b>Module 6</b>	<b>Strategic Workforce Planning</b>	1. Understanding the Need for Workforce Planning 2. Determining Stakeholder Engagement 3. Supply and Demand Analysis 4. Gap and Solution Analysis 5. Implementation and Evaluation
<b>Faculty</b>	<b>Mr. Lance Richards</b>	
<b>Date</b>	<b>22 - 23 January 2021</b>	
<b>Module 7</b>	<b>Strategic Business Partner</b>	1. Performance Expectations for HR Business Partners 2. Internal Consulting Skills 3. Business Acumen 4. Align Projects with Strategic Direction 5. Leadership Skills for HR Business Partners
<b>Faculty</b>	<b>To Be confirmed (TBC)</b>	
<b>Date</b>	<b>February 2021</b> <b>TBC (To Be Confirmed)</b>	
<b>Module 8</b>	<b>Global Strategic HR</b>	1. Understanding Organizational Strategy 2. Managing & Learning Organisational Change 3. Formulating an HR Strategy 4. HR Implementation Plan 5. Progressive and Inclusive HR Practices 6. Leverage on Technology In HR
<b>Faculty</b>	<b>Mr. Lance Richards</b>	
<b>Date</b>	<b>19 - 20 February 2021</b>	

### WHO SHOULD ATTEND

HR Professionals who have completed the basic certificate program (Module 1 to Module 4). Applicable for experienced HR professionals who plan to move into strategic HR BP role. Also useful for HRBPs who intend to be updated with latest trends in HR Analytics for the new normal.